

**Title:** Utilities Technician

**Temp (90 days Prob. Min.) to Full Time Hire**

The Utility Technician is responsible for performing various general labor activities.

**EMAIL Resumes to:** [reginad@hcwcid36.com](mailto:reginad@hcwcid36.com)

**Wage Range:**

- Entry Level: \$18 - \$22
- Mid Level: \$22 - \$26
- Experienced: \$26 - \$30

**Education/Qualifications:**

High School Diploma or GED and the ability to have or obtain a “C” water and wastewater operator licenses.

**LICENSES / CERTIFICATIONS:** Valid Driver’s License and maintains insurable driving record.

- Must be mature and experienced.
- Must be drug free.
- Must be able to pass an annual physical exam.

**Essential Duties and Responsibilities**

Under general supervision, performs a variety of tasks related to the operation, maintenance, and repair of the District's water and wastewater systems, facilities, equipment, and grounds. Duties include, but are not limited to:

- Installing, maintaining, and repairing water and sewer lines, mains, pipeline facilities, and appurtenances.
- Reading residential and commercial water meters and accurately recording consumption for billing purposes.
- Operating light maintenance equipment, including tractors, mowers, augers, and other tools necessary for District operations.
- Assisting in the maintenance, repair, and adjustment of pumps, motors, machinery, vehicles, and equipment used to pump, store, distribute, convey, and treat water and wastewater.
- Performing routine maintenance and janitorial duties, including building and grounds upkeep, mowing, cleaning, loading and unloading equipment and supplies, digging and filling holes, and other general labor activities.
- Diagnosing and repairing vehicles and equipment, maintaining records of labor and material costs, and performing state inspections when required.
- Responding to customer concerns and resolving issues with residents in a professional and courteous manner.
- Keeping current with changes in procedures, software, technology, equipment, and tools related to District operations.
- Performing all other duties as assigned.

**Knowledge, Skills, and Abilities**

The ideal candidate must:

- Be able to work independently with little or no supervision and exercise sound judgment and independent thinking.
- Communicate effectively and professionally with management, Board Directors, coworkers, customers, and the public.
- Demonstrate strong problem-solving skills, attention to detail, and a commitment to quality work.
- Follow written and verbal instructions, safety practices, and standard operating procedures.
- Be proficient in the use of hand and power tools, including jackhammers, demolition saws, and other maintenance equipment.
- Possess knowledge of process control techniques, maintenance procedures, and safety practices.
- Work effectively under supervision, manage multiple tasks, and complete projects in a timely manner.
- Maintain a positive attitude, demonstrate initiative, accept accountability for performance, and willingly take on additional assignments.
- Be comfortable working in and around water, wastewater, and confined spaces.

### **Work Schedule and Requirements**

- Must be willing to work all shifts, including evenings, weekends, holidays, and participate in a 24-hour emergency on-call rotation.
- Must successfully complete background screening, drug testing, and driving record review, where applicable.

### **Physical Requirements**

The employee must be able to:

- Frequently lift and carry 50 to 80 pounds and regularly lift at least 40 pounds.
- Load, unload, and move heavy equipment and tools.
- Walk continuously and climb stairs and ladders.
- Work outdoors in varying weather conditions and access confined spaces.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

**Disclaimer:** This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Employees may be required to perform other related duties as assigned to meet the ongoing needs of the District.

Harris County WCID No. 36 is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status and will not be discriminated against based on disability.



“A Recognized SUPERIOR WATER DISTRICT and a ‘WATER SMART’ Participant”

## Job Analysis/Job Description Physical Activities Checklist

**Job title: FIELD TECHNICIAN**

**Department: FIELD**

<b>Physical Activities</b> <i>Check all that apply</i>	<b>Frequency</b> <i>(N)Never, (O)Occasionally or (C)Constantly</i>
Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like.	<b>CONSTANTLY</b>
Moving self in different positions to accomplish tasks in various environments including tight and confined spaces.	<b>CONSTANTLY</b>
Remaining in a stationary position, often standing or sitting for prolonged periods.	<b>CONSTANTLY</b>
Moving about to accomplish tasks or moving from one worksite to another.	<b>CONSTANTLY</b>
Adjusting or moving objects at least 40 pounds in all directions.	<b>CONSTANTLY</b>
Communicating with others to exchange information.	<b>CONSTANTLY</b>
Repeating motions that may include the wrists, hands and/or fingers.	<b>CONSTANTLY</b>
Operating machinery and/or power tools.	<b>CONSTANTLY</b>
Operating motor vehicles or heavy equipment.	<b>CONSTANTLY</b>
Assessing the accuracy, neatness and thoroughness of the work assigned.	<b>CONSTANTLY</b>

<b>Environmental Conditions</b> <i>Check all that apply</i>	<b>Frequency</b> <i>(N)Never, (O)Occasionally or (C)Constantly</i>
Low temperatures.	<b>CONSTANTLY</b>
High temperatures.	<b>CONSTANTLY</b>
Outdoor elements such as precipitation and wind.	<b>CONSTANTLY</b>
Noisy environments.	<b>OCCASIONALLY</b>
Hazardous conditions.	<b>OCCASIONALLY</b>
Poor ventilation.	<b>OCCASIONALLY</b>
Small and/or enclosed spaces.	<b>OCCASIONALLY</b>
No adverse environmental conditions expected.	<b>OCCASIONALLY</b>

<b>Physical Demands</b>	
Sedentary work that primarily involves sitting/standing.	<b>OCCASIONALLY</b>
Light work that includes moving objects up to 20 pounds.	<b>OCCASIONALLY</b>
Medium work that includes moving objects up to 50 pounds.	<b>CONSTANTLY</b>
Heavy work that includes moving objects up to 100 pounds or more.	<b>CONSTANTLY</b>