## HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36 MINUTES OF MEETING OF BOARD OF DIRECTORS OCTOBER 14, 2025

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 P.M. at 903 Hollywood, Houston, Texas 77015 on **Tuesday, October 14, 2025**, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Gerardo Parra Ronald S. Holder Maria E. Koukoulakis

Vice President

Eddie Cantu

Secretary Assistant Secretary

Tammy Eason

Director

President

All members of the Board were present, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Dennis Corley ("Field Operations Manager" and "North Channel Water Authority"); Chantal Robbinson ("District Employee"); Ronald Anderson and Jennifer Shakra of A&S Engineers, Inc. ("District's Engineer"); Brenda McLaughlin of Bob Leared Interests ("Tax Assessor/Collector"); Chris Lane of SAMCO Capital Markets joined via zoom ("Financial Advisor"), Kaury McConahay of S.E.A.L. Security Solutions, LLC ("S.E.A.L"); Luz Lopez with Harris County Commissioner's Precinct 2 and Joseph "Will" Petrov, attorney of Johnson Petrov LLP ("District's Attorney") and Matt Petrov, Law Clerk.

- 1. <u>Public Comment.</u> The President first opened the meeting to public comment concerning the business of the District. There being no public comment, the President directed the Board to proceed with the agenda.
- 2. <u>Minutes</u>. The Board next, considered approval of the regular meeting minutes of September 23, 2025, a copy of which was distributed to the Board.

Upon motion by Director Holder, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of September 23, 2025, as presented.

3. <u>Tax Assessor-Collector Report.</u> The Board then considered the Tax Assessor-Collector Report, prepared by Bob Leared Interests, a copy of which is attached as <u>Exhibit "A."</u> Ms. McLaughlin presented and reviewed the Tax Assessor Collector Report with the Board, reporting 0% of the 2025 and 94.56% of the 2024 taxes have been collected as of September 30, 2025.

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collectors Report.

a. <u>Public Hearing on Tax Rate</u>. The President called the public hearing on the 2025 Tax Rate to order at 4:33 p.m., stating that the notice was published as required in the North

Channel Star newspaper. A copy of the Affidavit of Publication is attached hereto as Exhibit "A-1." The President noted that there was no public comment on the tax rate. The President declared that the Board had proposed to levy a 2025 tax rate totaling \$0.2308 per \$100 assessed valuation for debt service purposes only. The Board closed the public hearing at 4:34 p.m.

b. <u>Order Setting Rate and Levying Tax for 2025</u>. The Board next considered an Order Setting Rate and Levying Tax for 2025, a copy of which is attached as <u>Exhibit "A-2."</u>

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Order Setting Rate and Levying Tax for 2025 authorizing a debt service tax rate of \$0.2308 per \$100 assessed valuation.

c. <u>Order Appointing Tax Assessor/Collector</u>. The Board next considered an Order Appointing Tax Assessor-Collector, a copy of which is attached hereto as <u>Exhibit "A-3."</u>

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Order Appointing Tax Assessor-Collector, as presented, appointing Bob Leared of Bob Leared Interests the District's Tax Assessor-Collector.

d. <u>Resolution Concerning Tax Collection Procedures</u>. The Board then considered a Resolution Concerning Tax Collection Procedures, a copy of which is attached as <u>Exhibit "A-4."</u>

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board adopted the resolution, as presented, voting not to change the tax payment options or procedures.

e. <u>Amended District Information Form.</u> Mr. Petrov presented an Amended and Restated District Information Form, a copy of which is attached hereto as <u>Exhibit "A-5."</u> Mr. Petrov reminded the Board that the form is amended annually to show the current tax rate, the outstanding debt, the Notice to Purchasers form, and the total amount of bonds that have been approved by the voters and which may be issued by the District. The amended form is required to be filed with Harris County Real Property Records (the "HCRPR") and the Texas Commission on Environmental Quality (the "TCEQ").

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Amended District Information Form and authorized the Johnson Petrov to file the Order with the HCRPR and the TCEQ as required by law.

4. <u>Delinquent Tax Report</u>. The Board next reviewed the Delinquent Tax Report prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached hereto as Exhibit "B".

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Delinquent Tax Report.

5. <u>S.E.A.L. Security.</u> Officer McConahay presented the S.E.A.L. Patrol Report, a copy of which is attached hereto as <u>Exhibit "C."</u> Officer McConahay reviewed the recent activities in the District and responded to questions from the Board.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the S.E.A.L. Patrol Report.

6. <u>Bookkeeper's Report</u>. The Board then reviewed the current invoices for payment.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved payment of the invoices presented.

- 7. <u>Engineer's Report</u>. The Board then considered the Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached hereto as <u>Exhibit "D</u>." Mr. Anderson reviewed the written report and updated the Board on the current engineering activities and construction updates in the District.
- a. Mr. Anderson reported receiving six (6) bids for the Bandera Lift Station Replacement Project and Eagle Contracting submitted the lowest qualified bidder in the amount of \$2,206,436.00. A&S recommended awarding the contract to Eagle Contracting.

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board 1) Approved the issuance of the Notice of Award to Eagle Contracting submitted the lowest qualified bidder in the amount of \$2,206,436.00; 2) Approved execution of the contract pending legal review; and approved the Engineer's Report.

8. <u>General Manager's Report</u>. The Board then considered the General Manager's Report, a copy of which is attached as Exhibit "E."

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

- 9. New Business/Annual Agenda:
- a. Appointment of AWBD Voter Representative.

The Board nominated Regina Duncan, the District's General Manager as the AWBD Voter Representative to represent the District.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board nominated Regina Duncan, the District's General Manager as the AWBD Voter Representative to represent the District.

- 10. Executive Session. None.
- 11. <u>Receive other presentations, reports or updates from Board members, consultants, or employees.</u>

## **ELECTION AGENDA:**

Joint Election Agreement and Contract for Election Services with Harris County.

The Joint Election Agreement and Contract for Election Services with Harris County (the "Contract") was approved subject to review by the General Manager and Attorney.

Upon motion by Director Cantu, second by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Contract.

## THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 5:12 p.m.

PASSED and APPROVED this 28th day of October, 2025.

Morin E. Knyonlets Secretary, Board of Directors

## **EXHIBITS:**

- A Tax Assessor-Collector Report
- A-1 Affidavit of Publication
- A-2 Order Setting Rate and Levying Tax for 2025
- A-3 Order Appointing Tax Assessor-Collector
- A-4- Resolution Concerning Tax Collection Procedures
- A-5- Amended and Restated District Information Form
- B Delinquent Tax Report
- C S.E.A.L. Security
- D Engineer's Report
- E General Manager's Report

