## HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36 MINUTES OF MEETING OF BOARD OF DIRECTORS FEBRUARY 11, 2025

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 P.M. at 903 Hollywood, Houston, Texas 77015 on **Tuesday, February 11, 2025**, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Gerardo Parra President
Ronald S. Holder Vice President
Maria E. Koukoulakis Secretary

Eddie Cantu Assistant Secretary

Tammy Eason Director

All members of the Board were present, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Gabriella Crain ("Executive Assistant"); Dennis Corley ("Field Operations Manager"); Chantal Robinson ("District Employee"); Brenda McLaughlin of Bob Leared Interests ("Tax Assessor/Collector"); Jennifer Shakra of A&S Engineers, Inc. ("District's Engineer"); Erica Rocha, via zoom and Kaury McConahay of S.E.A.L. Security Solutions, LLC ("S.E.A.L"); Luz Lopez with HCPCT 2; Will Petrov, attorney of Johnson Petrov LLP ("District's Attorney").

- 1. <u>Public Comment</u>. The President first opened the meeting to public comment concerning the business of the District. There being no public comment, the President directed the Board to proceed with the agenda.
- 2. <u>Minutes</u>. Next, consideration was then given to the approval of the regular meeting minutes of January 28, 2025, a copy of which was distributed to the Board.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved such minutes as presented.

- 3. <u>Tax Assessor-Collector Report.</u> The Board then considered the Tax Assessor-Collector Report, prepared by Bob Leared Interests, a copy of which is attached as <u>Exhibit "A."</u> Ms. McLaughlin presented and reviewed the Tax Assessor Collector Report with the Board, reporting 78.8% of the 2024 taxes have been collected as of January 31, 2025.
- a. The Board then discussed adopting a Resolution Implementing Penalty on 2024 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes, a copy of which is attached as Exhibit "A-1."

Upon motion by Director Cantu, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved the Resolution Implementing Penalty on 2024 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes.

b. The Board reviewed and discussed adopting a Resolution Authorizing Petition Challenging Appraisal Records, a copy of which is attached as <a href="Exhibit">Exhibit "A-2."</a>

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the Resolution Authorizing Petition Challenging Appraisal Records.

c. The Board next reviewed and discussed adopting an Order Determining Ad Valorem Tax Exemptions, a copy of which is attached as <u>Exhibit "A-3</u>."

Upon motion by Director Cantu, seconded by Director Eason after full discussion and with all Directors present voting aye, the Board approved the Order Determining Ad Valorem Tax Exemptions.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collectors Report.

4. <u>S.E.A.L. Security</u>. Sgt. Rocha presented the S.E.A.L. Patrol Report, a copy of which is attached hereto as <u>Exhibit "B."</u> Sgt. Rocha reviewed the recent activities in the District and responded to questions from the Board.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the S.E.A.L. Patrol Report.

5. <u>Bookkeeper's Report</u>. The Board then reviewed the current invoices for payment.

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved payment of the invoices presented.

- 6. <u>Engineer's Report.</u> The Board then considered the Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached hereto as <u>Exhibit "C</u>." Ms. Shakra reviewed the written report and updated the Board on the current engineering activities in the District.
- a. Ms. Shakra presented and reviewed with the Board the Job Assignment Proposal ("JAP") for the GIS, a copy of which is attached hereto as <a href="Exhibit "C-1">Exhibit "C-1</a>." Discussion ensued.
- b. Ms. Shakra presented and reviewed with the Board the JAP for the Risk Assessment, a copy of which is attached hereto as <a href="Exhibit" C-2">Exhibit "C-2</a>." Discussion ensued.

c. Ms. Shakra presented and reviewed with the Board the JAP for the Fire Hydrant Analysis and Water Line Improvements, a copy of which is attached hereto as <u>Exhibit "C-3."</u> Discussion ensued.

Upon motion by Director Eason seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved (i) the JAPs for GIS, (ii) the JAPs for Risk Assessment, and (iii) the JAPs for Fire Hydrant Analysis and Water Line Improvements.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

- 7. <u>General Manager's Report.</u> The Board then considered the General Managers Report, a copy of which is attached as <u>Exhibit "D."</u>
- a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects. She reviewed the written report and responded to questions from the Board.
  - b. Petition to the District from Haden ACQ, LLC. NO ACTION TAKEN
  - c. <u>Approve the Water Smart Program Application and Adopt Resolution</u>

    <u>Approving Water Smart Program.</u> Ms. Duncan reviewed the resolution with the Board for submission with the application to the AWBD Water Smart Program, a copy is attached hereto as Exhibit "E.".

Upon motion by Director Eason, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Resolution and submission with the application to the AWBD Water Smart Program.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

- 8. Executive Session. None.
- 9. <u>Receive other presentations, reports or updates from Board members, consultants, or employees.</u>

Ms. Lopez spoke to the Board regarding County projects within the District.

## THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 6:02 p.m.

**PASSED** and **APPROVED** this 25<sup>th</sup> day of February, 2025.

Secretary, Board of Directors

## **EXHIBITS**:

- A Tax Assessor-Collector Report
- B S.E.A.L. Security
- C Engineer's Report
- C-1 JAP for GIS
- C-2 JAP for Risk Assessment
- C-3 JAP for Fire Hydrant Analysis and Water Line Improvements
- D General Manager's Report
- E Resolution Approving Water Smart Program

